

# How To Make The Most Out Of Your Library

## Do you know what resources you have access to in your library?

It is important to make sure you know about the wide range of resources available to you, to best aid your study. Many libraries will have access to lots of different resources that you may not know about; from books, to online journals, as well as access to other digital resources.

## Did you know that your library may contain rare books?

Some libraries will likely contain rare and notable books and/or collections. Speak to your Librarian to discover whether you have access to any rare books and/or collections in your library.

## Does your library offer an Interlibrary Loan Service?

Interlibrary Loan Services enable you to request a book you are looking for if it is otherwise unavailable. Ask your Librarian about Interlibrary Loan Services and how they can benefit you.

## Have you thought about learning the Dewey Decimal System?

Many libraries use the Dewey Decimal System to classify and organise resources, using letters and/or numbers. Getting to know the fundamentals of the Dewey Decimal System will enable you to locate the required books for your course, enhancing your study opportunities.

## Do you know what study spaces there are available?

Don't forget to find out what study spaces are available to you. Many libraries will offer a variety of spaces to accommodate all your study needs, for quiet study, or group projects.

## Does your library offer a Library Tour?

Students should make sure they don't miss out on the initial Library Tour, which is a must for making the most out of your library. Many libraries will offer you a chance to attend a Library Tour at the beginning of your degree, which will enable you to discover what resources there are available.

## Have you spoken to your Librarian?

The best way to find out how to make the most out of your library is to talk to your Librarian directly, as they are there to assist you with all your required study needs. If you have any queries or concerns speak to your Librarian today and they can help you to find the resources, you need.

## Five tips for students to avoid procrastination from a Librarian

1. It is important to us for our students to get the best out of the library, and we recommend for our students to study in the library as this will alleviate any distractions which you may get at home.
2. To get the best out of your library experience, we suggest that our students switch off all mobile devices to diminish any possible distractions.
3. We recommend that our students take food in with them to the library, as this will enable them to take regular study breaks without having to leave their desks.
4. If our students are working on an assignment which requires a lot more work, we recommend dividing it into smaller sections to make it more manageable.
5. We want our students to feel accomplished after the completion of a task or an assignment, so we recommend rewarding yourself for all the hard work.